Seven Oaks Elementary PTA

General Membership Board Meeting Minutes

Tuesday, June 4, 2013 – 4:00 p.m.

Seven Oaks Library

**Welcome and Call To Order\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Meeting was called to order at 4:03 pm. In attendance: Christine Avey, Leslie Anderson, Priscilla Anderson, Jamie Wilde, Marcia Lundgren, Sabrina Ford, Tiffany Blaine, Dyan Kastner, Alicia Rosti, Melissa Lyons, Scout O’Gara, Jill Platts, Tanya Elmer, Brittney Garringer, Amber Herrick, Christine Allred, Mary Beth Blair, Shauna Richmond.

**Approval of Prior Meeting Minutes­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Review of May General Membership Minutes by Jamie Wilde. Dyan Kastner motioned to approve the minutes, Alicia Rosti seconded the motion, and motion was passed.

**Principal’s Report\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

The district is in the process of hiring a new principal. Typically that will include an initial interview process that involves some selected parental input during initial interview process. This will occur over next few weeks.

**Officer’s Report\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**President’s Report – Christine Avey:**

Volunteer Service Awards were awarded to the following individuals: Scout O’Gara, Melissa Lyons and Jill Plates. All three are graduating PTA parents. Each received a certificate, pin and flowers. Jill has been helping in the school for seven years, both as the chairperson for Read Week and volunteering in the front office. Melissa Lyons has been chairing the Box Tops and Red Card programs and has made a huge improvement in raising funds in these two programs over the past four years. Scout O’Gara over the years, has served on the PTA as both president and as various committee chairs and volunteer positions. She has been a great leader with a vision of how to make this school better. Thank you to these wonderful women who have shown what difference one person can make.

A thank you goes out to all of our chairpersons who help to make Seven Oaks such a great school.

**1st VP Report – Leslie Anderson:**

Walkathon: went well. Still awaiting all final invoices, but we estimate that net funds raised total ~$7,000.

Assemblies: September’s assembly has been booked – but we need additional funds to book an assembly for October.

**2nd VP Report – Tiffany Blaine:**

Yearbooks will be delivered tomorrow after school to the teachers.

Marcia Lundgren agreed to chair the Spirit Wear committee. Planning on simplifying this program, and limiting spirit days to assembly days – and just wearing spirit colors.

**Treasurer’s Report – Sabrina Ford:**

New funds were received today from the walkathon – will finish tallying up funds and get final totals reported.

**Secretary Report – Jamie Wilde:**

Still looking for newsletter and directory chairpersons.

**New Business \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**.

How to spend the remaining funds for the year (around $6,000) were discussed. After a motion to allocate the funds as follows was made by Leslie Anderson:

* $3,500 to prepay the Cabin writing program for next year.
* $1,100 for assemblies next year.
* $1,000 for iPad and scanner for the library. (and books, with any leftover funds)
* Remaining funds will be applied to a technology fund for the gym. Adding a projector system for the gym will benefit everyone in the school and will be an investment of somewhere between $5,000 and $8,000. The District maintenance department will need to approve the bid and contractor.

The motion was seconded by Jamie Wilde there was a unanimous vote in favor of this allocation of funds.

Field Day volunteers for Thursday needed. Please contact Mr. Gatfield if you can help.

Next Year there will be a weekly signup sheet for Kathleen. This sign-up sheet will help facilitate regular contact to Kathleen by the teachers, and members of the PTA are welcome to participate as well. This is meant to insure that Kathleen gets regular notes etc. in the coming school year. The staff does not want her to feel forgotten or left behind.

**Announcements\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

June 6 – Field Day

June 7 – Last day of school!

**Door Prize!** A Noodles $10 gift card was won by Priscilla Anderson, and The Human Bean gift certificates were won by Tanya Elmer, Alicia Rosti, and Brittany Garringer.

**Adjournment \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Meeting was adjourned at 5:00 pm.